

Jury Statistics Report - Supplemental Worksheet

This supplemental worksheet was designed to help courts submit the annual Jury Statistics Report (SCAO 73) to SCAO. Courts are not required to complete the worksheet, but it may assist with the calculations needed for the report.

Juror Yield Section

(Only jury boards or circuit courts should be qualifying jurors, so only circuit courts use this section. This section should be reported for all courts in the county. Each juror is counted only once per each field.)

1. JQs Mailed/Sent Out Report number of Juror Qualification Questionnaires [JQs] mailed or otherwise sent to prospective jurors. (<i>Carry to SCAO 73. Should equal line 6.</i>)	1.
2. JQs Returned Complete Report number of JQs completed fully and returned to the court either by mail or online. Include any JQs that were able to be corrected. (<i>Carry to SCAO 73.</i>)	2.
3. JQs Returned Incomplete Report number of JQs returned incomplete and were not able to be corrected.	3.
4. JQs Returned By USPS as Undeliverable Report number of JQs returned by the USPS as undeliverable or unknown.	4.
5. JQs Not Returned/No Response Report number of JQs that were not returned to the court or otherwise failed to respond.	5.
6. Total of lines 2 through 5 (<i>Should equal line 1.</i>)	6.
7. Jurors Unqualified Report number of JQs returned fully completed AND were not qualified to serve.	7.
8. Jurors Claimed Age Exemption Report number of JQs returned fully completed AND claimed an age exemption (70 years or older) and did not want to serve.	8.
9. Jurors Excused or Deferred Report number of JQs returned fully completed AND were excused from service by the chief judge or deferred to another jury term.	9.
10. Jurors Qualified and Able to Serve Report number of JQs returned fully completed AND were qualified and able to serve as a juror. (<i>Carry to SCAO 73.</i>)	10.
11. Total of lines 7 through 10 (<i>Should equal line 2.</i>)	11.

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Juror Utilization Section

(All courts must report in this section. If two or more courts share a juror pool, the circuit court should report the combined numbers for those courts. There are checkboxes in the Jury Statistics application on MCAP for you to indicate that the court shares a juror pool.)

A. Jurors Summoned

Exclude any juror who was excused or deferred after being summoned. The total number of jurors summoned for all courts in a county should not exceed the number of jurors qualified and available to serve in that county. (*Carry to SCAO 73.*)

A.

B. Told to Report to Court

If the court does not have a call-in system so jurors can be told not to report, line B will equal line A. Exclude any juror who was cancelled before they appeared in court because their services were not needed. Exclude any juror who was excused or deferred after being summoned. (*Carry to SCAO 73.*)

B.

C. Reported to Court for Service
(*Carry to SCAO 73.*)

C.

D. Failed to Report/No Show for Service

D.

E. Sent to a Courtroom for a Case

If jurors assemble in the courtroom because there is no jury assembly room, only count those jurors who remain in the courtroom when a case is called. (*Carry to SCAO 73.*)

E.

F. Questioned in Voir Dire (In Jury Box)

Include any juror who is selected and placed in the jury box, any juror who is questioned and excused, and any juror questioned by the judge and excused before formal voir dire begins. (*Carry to SCAO 73.*)

F.